

Set up your Nimblify account: Bank deposit or paper checks

We use Nimblify, a secure online funds transfer system, to process your payments. As you participate in the study, we pay money into your Nimblify account.



You must set up your Nimblify account in order to receive payment. To do so, follow the instructions in this document.

You decide how to access the funds in your account. You can choose direct deposit into a bank account or a paper check by mail. You also decide whether you want to receive payments automatically or keep money in the Nimblify account until you request it.

Activate your account

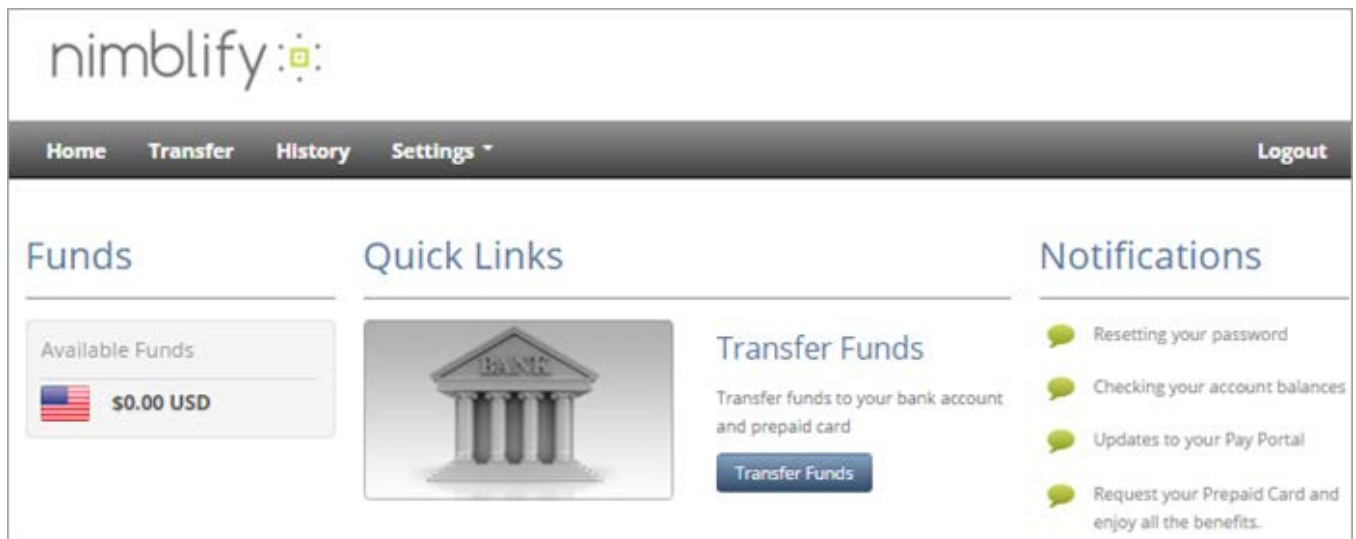
1. Check your email for a message with the subject: "Welcome *your name* to Nimblify".
2. Click the link in the email.
3. Follow the instructions that appear.
NOTE: for Account Type, choose Individual.
4. After you activate your account, you will see the Nimblify Home page.

Can't find the email?

Check your junk mail folder.

Still can't find it?

Go to <https://nimblify.paylution.com>, click Resend Activation Email, and enter your email address.



The screenshot shows the Nimblify Home page. At the top left is the Nimblify logo. A navigation bar contains links for Home, Transfer, History, and Settings, with a dropdown arrow next to Settings. A Logout link is in the top right. The main content area is divided into three sections: Funds, Quick Links, and Notifications. The Funds section shows 'Available Funds' as '\$0.00 USD' with a US flag icon. The Quick Links section features a 'BANK' icon and a 'Transfer Funds' button. The Notifications section lists four items: 'Resetting your password', 'Checking your account balances', 'Updates to your Pay Portal', and 'Request your Prepaid Card and enjoy all the benefits.'

Set up bank account or choose paper check

1. From the Home page, click **Transfer Funds**.
2. The Transfer Center will open. Click + **New Transfer Method**.
3. Choose a payment method:



Bank Account

- Click **Continue**.
- Enter your bank information and click **Continue**.
- Confirm the information.



Paper Check

- Click **Continue**.
- For Remember As, create a name such as "Check".
- Click **Confirm**.

4. When your payment information is saved, you will see a green circle with a checkmark.
5. There's one more step before your payment is fully set up. Click **Create Auto Transfer**.

The transfer method has been successfully created.

Click **Create Auto Transfer**.
This is required if you want to receive payment automatically every time there is new money in your account.

Transfer To Bank Account Create Auto Transfer

6. You will be asked "Automatically transfer all of my account balances to the following account?" Click **Confirm**.

You're all set when you can see your payment method listed in the Transfer Center with Auto Transfer set to Yes.

Transfer Center

Type	Name	Description	Currency	Country	Auto Transfer
	Savings	US Bank Account	USD		Yes

Auto-transfer is set up. You will now receive payments automatically.

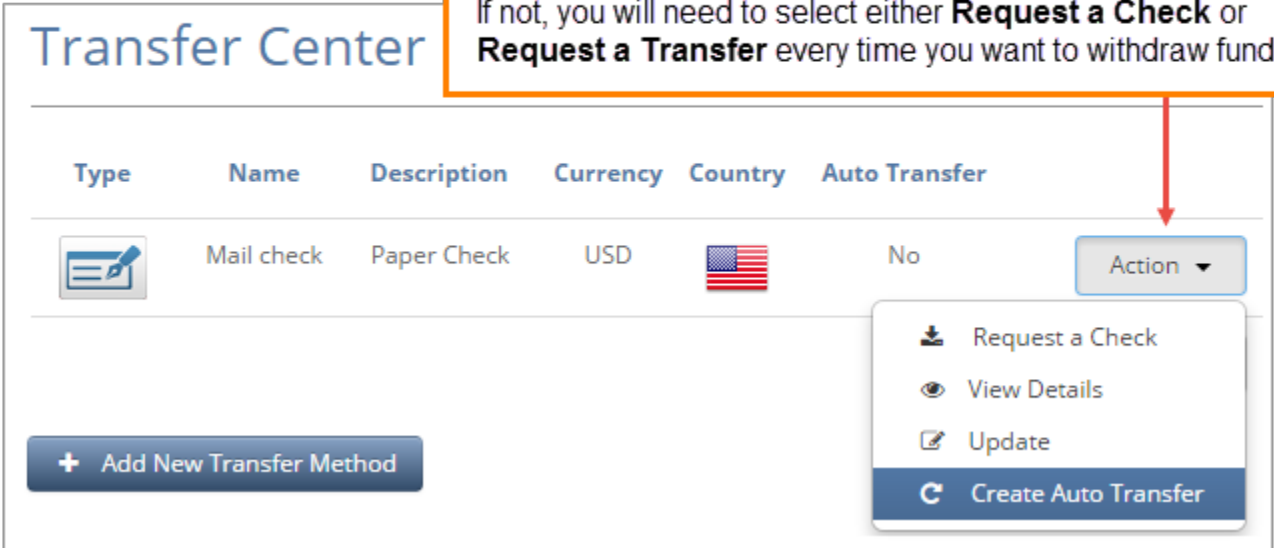
Troubleshooting

Didn't receive your check or bank deposit?



1. From the Home page, click **Transfer Funds**.
2. The **Transfer Center** will open. Make sure that:
 - Your payment method is listed
 - **Auto Transfer** is set to **Yes**

From the **Action** menu, choose **Create Auto Transfer** if you want to receive payments automatically.

If not, you will need to select either **Request a Check** or **Request a Transfer** every time you want to withdraw funds.



The screenshot shows the 'Transfer Center' interface. It features a table with columns: Type, Name, Description, Currency, Country, and Auto Transfer. A red arrow points from the text box above to the 'Action' dropdown menu for a 'Mail check' entry. The dropdown menu is open, showing options: 'Request a Check', 'View Details', 'Update', and 'Create Auto Transfer'. A '+ Add New Transfer Method' button is visible at the bottom left of the table area.

Type	Name	Description	Currency	Country	Auto Transfer	Action
	Mail check	Paper Check	USD		No	Action ▾ Request a Check View Details Update Create Auto Transfer

+ Add New Transfer Method

Still have questions?

Call **1-855-316-5166**, or click the **Contact Us** link at the bottom right of the Nimblify home page to send an email.